

**Outer banks Transportation Task Force
Bicycle and Pedestrian Committee
Draft Minute
April 21, 2006**

The meeting was called to order by Co-Chairman Kermit Skinner at 9:00 a.m. in the Outer Banks Chamber of Commerce Office Building. In addition to Skinner, those present included Co-Chairman Megan Gregory, John Walsh, Greg Loy, and Jason Weeks. Mr. Walsh agreed to keep the minutes.

Minutes—Greg Loy moved to approve the minutes from the March 17, 2006 meeting the motion was seconded by Megan Gregory and passed unanimously.

Mapping—The committee reviewed a map of existing bicycle and pedestrian facilities on the northern beaches and Roanoke Island prepared by Greg Ball, Dare County GIS Coordinator.

Mission Statement, Goals and Objectives – The Committee reviewed the revised goals and objectives prepared by Bill Brobst and after discussion the Committee agreed in principle to adopt them as the groups work plan. A number of minor changes were discussed and approved by consensus and are to be included in final draft for formal adoption at the committees May 19, 2006 meeting. Greg Loy volunteered to have the document reviewed by the appropriate staff persons at NCDOT and report back at the May meeting with any suggested changes.

Intern—The possibility of utilizing an intern for the data collection portion of the Committees work was originally discussed at the March 17, 2006 meeting and after further discussion it was determined that such assistance would be critical to the timely completion of the Committees assignment. Sue Cotellessa is pursuing this and will report at the May Committee meeting. The Committee also agreed to develop a scope of work for the intern tied to the goals and objectives.

Report Back Date—The Committee agreed that the June meeting of the Outer banks Transportation Task Force would be tentative target date for the Bicycle and Pedestrian Committee to report back to OBTF with its recommendations for developing comprehensive plan and implementation strategy.

Adjournment—upon a motion by Greg Loy, seconded by John Walsh, the meeting was adjourned at 11:15 a.m. The next meeting is scheduled for May 19, 2006 at 9:00a.m. in the Outer Banks Chamber of Commerce Office Building.